MANAGING CHANGE & PROJECTS

Change has a considerable psychological impact on the human mind ...

- To the fearful it is threatening because it means that things may get worse.
- To the hopeful it is encouraging because things may get better.
- To the confident it is inspiring because the challenge exists to make things better.

As a Manager, you need to deal with all three ...
and facilitate the change with ease

COURSE OUTLINE

- ❑ Preparation & Planning
  An outline project plan
- ❑ Characteristics of successful projects
  Scheduling resources
- ❑ Motivation
  The importance of motivation; Motivation theories – Mazlow, Hertzberg; Implementing motivation plans in the workplace
- ❑ Performance Measurement
- ❑ Organisational Changes
  Cultures; Influences; Pitfalls
- ❑ Managing Change
  Accepting; Catalytic; Confrontational; Prescriptive; Theoretical
- ❑ Assessing your natural ability to cope with change
- ❑ Conflict Resolution
  Causes of conflict and how we react; Thomas Kilmann Conflict Instrument Mode
- ❑ Seven Stages of Change
  The Process leading to acceptance of new ways

Who should attend?

Senior and Middle Managers, especially those who need to implement change

Prerequisite

No formal entry requirements

Duration

One Day

Assessment Format

This is a non-certificated programme

Programme Delivery

A highly participative and interactive programme with case studies, group exercises, discussions and role-plays

☑ In-House
On dates to suit your organisation

What's Next?

Delegates may wish to continue on to:

ILM Level 3 Award in First Line Management
ILM Level 4 Award in Management
ILM Level 5 Award in Management

Further Information

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For further details on this programme or to discuss whether it is suitable for your needs, please contact us on **0870 0660 328** or email **training@careerstepsltd.co.uk**